



Reference no

Item no.13  
Appendix 3Log no  
TID 008/10**For office use**

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your organisation or group

Name of organisation	LUDGERSHALL PRE-SCHOOL		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	TIDWORTH
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project?  Important: This section is limited to 300 characters only (inclusive of spaces).	TO CREATE A NEW POND AREA AND NATURE GARDEN TO BE ENJOYED BY CURRENT AND FUTURE CHILDREN OF CASTLE PRIMARY SCHOOL AND LUDGERSHALL PRE-SCHOOL.
Where will your project take place?	CASTLE PRIMARY SCHOOL, LUDGERSHALL
When will your project take place?	AS SOON AS POSSIBLE (HOPEFULLY NOVEMBER.)
How many people will benefit from your project?	300 PRIMARY & 100 PRE-SCHOOL CHILDREN
How does your project demonstrate a direct link to the community plan for your area?  Please provide a reference/page no.	To work with primary schools (P14). Improve participation by young people in community. Encourage community involvement & volunteering (P15)  14&15

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.  
See below

**How did you discover there was a need for your project and how will your project benefit your local community?**  
**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**  
The pre-school wanted to give something back to the Primary school to say thank you for the land that the new building is on. The primary school is an eco school and the eco team which is made up of children and parent volunteers had been working on plans for a new pond area to encourage other children to take more interest in nature and green issues. Volunteers from the pre-school committee got involved in the discussions and agreed that we would like to cover the cost of the project as our thank you. The plans for the project are all the childrens own ideas. The community will benefit as children will become more aware of the green spaces around them and take more pride in local parks, woods and gardens.

**Any other information about your project.**  
The children have their own ideas about what should go in the garden and the pre-school children are to be involved where possible to help grow plants, etc. The pre-school would like help from the grant as the quotes received to undertake the work were more than expected due to the amount of fencing and paving needed.. The contractor chosen to undertake the work is from the local area which is helping to provide employment in the area.

**3 - Management**

**How many people are involved in the management of your group/organisation?**  
**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b> <input type="text"/>	<b>Female</b> <input type="text" value="1"/>
<b>25 – 50 years</b>	<b>Male</b> <input type="text"/>	<b>Female</b> <input type="text" value="10"/>
<b>Under 25 years</b>	<b>Male</b> <input type="text"/>	<b>Female</b> <input type="text"/>
<b>Disabled People</b>	<b>Male</b> <input type="text"/>	<b>Female</b> <input type="text" value="1"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b> <input type="text"/>	<b>Female</b> <input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**  
N/A

**If you were not awarded the full amount requested, what would be the impact on your project?**

If we were not successful we would need to make the decision to either not fulfill all the requests of the primary school children (which would be a shame as they have worked so hard to plan this) or it would have to be done in stages as and when the money was available which would obviously take longer.

**How will you know whether your project has made a difference in the community?**

Feedback from the school showing the value of the learning opportunities for the children. Use of the nature and ponds by the pre-school for observations and achievement of their early learning goals.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes  No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

No one.

**Have you been successful?**

Yes  No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes  No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes  No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending:** August 2010

**Month:** August

**Year:** 2010

**A - Total income:**

£116003.00

**B - Minus total expenditure:**

£118984.00

**Surplus/deficit for year: (A minus B)**

£2981.00 deficit

**Free reserves held:**

£15,000

<b>5 - Financial information</b>				
<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	
This is not available as a breakdown. Quote attached is for work needed in full.	£	<b>Own fundraising/reserves</b>	C	£2,462
	£	<b>Parish/town council</b>		£
	£		P	£
	£	<b>Trusts/foundations</b>		£
	£			£
	£	<b>In kind</b>		£
	£			£
	£	<b>Other</b>		£
	£			£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£4,462</b>	<b>Total Project Income</b>		<b>£2,462</b>
<b>Total project income B</b>		<b>£2,462</b>		
<b>Total project expenditure A</b>		<b>£4,462</b>		
<b>Project shortfall A – B</b>		<b>£2,000</b>		
<b>Award sought from Wiltshire Council Area Board</b>		<b>£2,000</b>		
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>		ALLIANCE & LEICESTER COMMERCIAL BANK		
<b>Please give the title name of the organisations' bank account e.g. current</b>		CURRENT ACCOUNT. LUDGERSHALL PRE-SCHOOL PLAYGROUP		
<b>6 – Supporting information – Please enclose the following documentation</b>				
<b>Enclosed (please tick)</b>				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input checked="" type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
<b>For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.</b>				

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

The area is being designed to be accessed by all so there will be no exclusions

**b) How does your project work to promote inclusion, participation and good community relations?**

All school children are involved with the project as are children and committee of the pre-school. The quotes requested have also been from local people.

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
- Equal opportunities     Access audit     Environmental impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 15/10/2010

**Position in organisation:** Chairman of Management Committee

**Please return your completed application to the appropriate Area Board Locality Team**